

## [Job Announcement]

The Korea International Cooperation Agency (KOICA) Cambodia Office is sponsoring **“Establishment of Business Incubation System between University and Industry in Cambodia”** project implemented by Korea Productivity Center (KPC) in the partnership with Royal University of Phnom Penh (RUPP).

Under this project, an incubating center, tentatively called **“National Incubating Center, NIC”**, is on the process of construction located in RUPP campus and will serve as a standard model and start-up hub.

Thus, now we are looking for competent national candidates who will work for the NIC.

### 1. Position & Vacancy, Role of Position

#### A. Mentor (total 7)

- IoT, Big Data Mentor (2): Internet-based object control and AI, coding education / training
- STEM, Design Thinking Mentor (1): Training creative approaches to problem solving
- Blockchain Mentor (2): Training basic blockchain and sector-specific applications
- Management, Strategy, Marketing Mentor (2): Guidance and education on management and public relations strategies for entrepreneurs

#### B. Operation Staff (total 5)

- General Administration, Accounting Operation Staff (2): Administrative and accounting-related affairs of the Center
- Facility management, IT Operation Staff (1): Management of IT, electricity, and buildings in the center
- PR, Planning, Education/training Development Operation Staff (2): Development of the curriculum for the promotion and start-up of the Center

## **2. Generic Qualification**

### **A. Disqualification Case**

- Based on the final test (interview) date, past offenders and persons whose eligibility has been suspended under the related Cambodian Law/regulations cannot apply.

### **B. Education & career background, Gender**

- For the educational background, please refer to detailed qualification requirements for each field
- Experienced in the relevant field preferentially (Refer to detailed qualification requirements for each field)
- Applicable regardless of gender

## **3. Detailed Qualification Requirement for each position**

### **A. IoT, Big Data**

- (Required) At least three years of experience in IT / IoT / Big Data with master's degree or four-year degree in IT / electronics / electronic communication engineering
- (Required) Persons who are capable of performing tasks in English
- (Required) Experienced IoT / Big Data practitioners and lectures
- (Preferred) A person who has experience in business related to start-ups and has experience in start-ups

### **B. STEM, Design Thinking**

- (Required) At least three years of experience in the field after obtaining master's degree in engineering and STEM / Design Thinking or four-year degree in IT / electronic engineering/electronic communication engineering
- (Required) Persons who are capable of performing tasks in English
- (Required) Experienced STEM / Design Thinking training and related practices and lectures
- (Preferred) A person who has experience in business related to start-ups and has experience in start-ups

### **C. Blockchain**

- (Required) At least three years of experience in the relevant field after obtaining a master's degree in Blockchain or a four-year degree in IT / electronic engineering / electronic communication engineering
- (Required) Persons who are capable of performing tasks in English
- (Required) Persons who have experienced basic blockchain and application by field, etc.
- (Preferred) A person who has experience in business related to start-ups and has experience in start-ups

### **D. Management, Strategy, Marketing**

- (Required) At least three years of experience in the field after obtaining a master's degree at the Graduate School of Business and Strategy / Digital Marketing or a four-year degree in Management/Business
- (Required) Persons who are capable of performing tasks in English
- (Required) A person who has experience in conducting management and public relations strategies, education, etc. for entrepreneurs
- (Preferred) A person who has experience in business related to start-ups and has experience in start-ups

### **E. General Administration, Accounting**

- (Required) At least one year of experience in the field after obtaining a four-year degree in management / business / accounting
- (Required) Persons who are capable of performing tasks in English
- (Required) A person who has experience in administrative and accounting-related affairs of the Center
- (Preferred) A person who has experience in business related to start-ups and has experience in start-ups

### **F. Facility management, IT**

- (Required) At least one year of experience in the field after obtaining four-year degree in management / IT / electrical, electronic engineering / business
- (Required) Persons who are capable of performing tasks in English
- (Required) Have experience in managing IT, electricity and buildings
- (Preferred) A person who has experience in business related to start-ups and has experience in start-ups

#### **G. PR, Planning, Education/training Development**

- (Required) At least one year of experience in the field after obtaining a four-year degree in management / business / education
- (Required) Persons who are capable of performing tasks in English
- (Required) A person who has experience in developing curriculum for the promotion and start-up of the Center
- (Preferred) A person who has experience in business related to start-ups and has experience in start-ups

#### **4. Recruitment Schedule**

##### **A. Recruitment posting: May ~ June 2021**

- Applying On/Offline available
- RUPP Homepage, KOICA Cambodia office Facebook Page, Center Facebook Page, Job recruitment site (BONGTHOM)

##### **B. Interview & Selection, Announcement: July 2021**

- Interview date will be notified individually

##### **C. Employment Contract: August 2021**

#### **5. Application Submission**

##### **A. Application period**

- May 17, 2021 ~ June 30, 2021
- Receive during working hour (09:00 a.m. to 17:00 p.m.)

##### **B. Reception method**

- (Offline) Phnom Penh Royal University Building A room. 311
- (Online 1) Send an e-mail to Dr. Sovila Srun (Director of Center);
  - Email : [srun.sovila@rupp.edu.kh](mailto:srun.sovila@rupp.edu.kh),
  - Tel: 0966894325

##### **C. Application fee: Free**

#### **6. Other details**

All documents received will not be returned and for further information, please contact the Cambodia Incubating Center Office (Phnom Penh Royal University STEM Building No. 204) (☎092-978700).